Jeremy Freeman

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Summary:

Resourceful Technical Project Manager skilled in maintaining schedules and streamlining project operations to ensure client satisfaction. Experience in coordinating diverse designer and developer teams, gathering, and organizing resources. Detail oriented, proactive and hardworking.

Education Details:

The Illinois Institute of Art - Schaumburg
Bachelor of Fine Arts in Web Design & Interactive Media, June 2012 - GPA 3.8/4.0

Technical Skills:

Photoshop
MS Office
Extensive Knowledge of HTML/CSS, Wordpress
Moderate Knowledge of JavaScript, PHP, SQL
Novice Knowledge of OOP
Experience with Agile Scrum Methodologies

Experience:

Cubicle Ninjas
Technical Project Manager, Project scoping and planning, keep projects on budget and setting and hitting deadlines as scheduled, managing a development team's workload, and managing clients. My responsibilities encompass the entire process from the moment of SoW approval through closing out and billing the final product on multiple projects at a time.
November 1st, 2014 - Present

Cubicle Ninjas
Web Developer, Front end web development, HTML, CSS, JavaScript, PHP, Wordpress

June 14th, 2012 - November 1st, 2014

Cubicle Ninjas
Web Development Intern, Front end web development, HTML, CSS, JavaScript, PHP, Wordpress
April 2nd, 2012 - June 12th, 2012

Additional Accolades:
PMP Prep Course Completion - June 8th, 2017

Leadership Experience:
Student Ambassador
The Illinois Institute of Art - Schaumburg
- Assist with new student orientation twice a quarter for incoming students and assume leadership responsibilities to parents.
- Plan and coordinate campus events for new and current students.
- Advise students on how to become involved in on-campus activities.

Leadership Accomplishments:
Leadership Certificate Program (LCP), The Illinois Institute of Art - Schaumburg, March 2012.